

May 23, 2001

To: Prospective Bidders to the Hawaii Job Corps Center Solicitation, Number IX-01-02

Subj: Pre-proposal Questions and Answers

This letter transmits the response to questions raised during the pre-proposal conference at the Hawaii Job Corps Center, in Waimanalo, on the Island of Oahu, on May 14, 2001. In addition, Amendment A0001 to the solicitation is enclosed. Bidders must acknowledge receipt of all amendments prior to the hour and date specified in the solicitation by completing items 8 and 15 of the amendments, and returning one (1) copy of each amendment to this office, or incorporating them in their proposal.

Sincerely,

JACQUELINE G. ROBERTS  
Contracting Officer

Attachments

## **RFP IX-01-02, Pre-Proposal Information and Responses:**

### **Information:**

1. The point of contact for all questions regarding this solicitation is Jacqueline G. Roberts, Contracting Officer. E-mail submissions and responses are acceptable.

### **Responses:**

1. *Question:* The number of males (186) and females (176) on Page B-1 disagree with the numbers listed below the paragraph and with those on page C-4. Should these numbers be 189 males and 173 females? *Responses:* Yes, the numbers should be 189 males and 173 females.
2. *Question:* Should the training slots listed on pages C-11 and 12 be slightly different? *Response:* Yes. The changes are now reflected on the appropriate pages, in Section C of the RFP, immediately following paragraph “17. Vocational Training.” The changes are bolded in the pertinent RFP section.
3. *Question:* Please clarify the number of ACT and OCT slots and whether they are shared by both the Waimanalo and Maui sites. *Response:* Clarification that the ACT and OCT slots are shared with both the Waimanalo and Maui sites is now reflected in Section C of the RFP immediately following paragraph “17. Vocational Training.” The changes are bolded in the pertinent RFP section.
4. *Question:* Please clarify the number of VST slots and which programs are offered by National Training Contractors. *Response:* The number of VST slots and which program is offered by National Training Contractors are clarified on page J-25 of the RFP. The changes are bolded in the pertinent RFP section.
5. *Question:* The 600 page limit typically applies to a proposal for a simple center operation, without child development, direct outreach and CDSS, and with only one site. Will the Region consider additional pages for this proposal? *Response:* Yes. On page L-5, the page limit is changed to 900 pages. The change is bolded in the pertinent RFP section.
6. *Question:* On page L-5, the RFP asks for “7 separately bound parts based on the following evaluation categories...” but there are eight categories listed. Should two of the categories be combined, and if so which two, or should there be 8 separately bound parts? *Response:* There should be 8 separately bound parts. The change is bolded in the pertinent RFP section.
7. *Question:* The page limit for staff qualifications typically does not include the staffing and

organization chart, staff schedules, position descriptions, and resumes (see page L-16). Is this correct for the Hawaii proposal? *Response:* The requirement that the narrative not exceed 20 pages does not include staffing and organization chart, staff schedules, position descriptions, and resumes in the page limit.

8. *Question:* How does the Region want the cost proposal presented for the three different sites? At the previous bid conference contractors were instructed to separately identify costs associated with Waimanalo and Kwajalein within the same cost detail section and then provide the cost detail for Maui in a separate section of the BMP. Presently the 2110 reports are presented in the same manner with a combined 2110 for total costs for all three sites. Is this the intent of the Region? *Response:* The cost proposal shall separately detail the costs for each of the three sites, namely Waimanalo, Kwajalein, and Maui. The 2110 reports can separately identify costs associated with Waimanalo and Kwajalein within the same cost detail section and then provide separate cost detail for Maui, followed by a combined 2110 with total costs for all three sites.
9. *Question:* Regarding the Total Compensation Plan, considering recent operations budget limits, i.e., 2.1% increase limit, how are bidders to respond to the RFP salary survey requirements and wage costs for instructors, counselors, residential advisors, and recreation specialists? *Response:* If a bidder's Pricing and Contracting Assumptions are going to deviate from the operations budget limits, it is incumbent on the bidder to provide a detailed rationale of its basis for deviating from the operations budget limits.